

VILLAGE OF POPLAR GROVE

ADMINISTRATION COMMITTEE MINUTES – DRAFT Pending Committee Approval

June 28, 2010 – 6:30 PM

(Unless noted otherwise – all motions approved are Unanimous. All funding requests go to the Finance Committee for approval at the next Village Board meeting).

Present:

President Bradley Rightnowar, Chairman Kris Campbell, Trustee Judi Zangs, Trustee Ronald Quimby, Attorney Charlotte LeClercq, Secretary Maureen Brzinski and Public Audience.

Call to Order:

Meeting was called to order at 6:33 pm.

Minutes:

A motion was made by Quimby, 2nd by Zangs to approve minutes from May 24, 2010 meeting as presented.

Public Comments:

Boone County Sheriff's Office: Sheriff Wirth was present to inform the committee as to why the services he provides are so fundamentally important and if there are other services that could be provided which the community would see as being beneficial.

Sheriff Wirth stated police visibility is very important within the community and that's why he has his officers in marked vehicles. The Sheriff's office also receives information from the presence of an additional officer patrolling the Village. He also stated they will give information to the patrol officer to seek out information regarding a specific location which is vital to the Sheriff's office.

Lt. Beu stated there should be one officer per one thousand people. Originally the intention was to have community policing and have the same additional officers patrolling the Village, for a year, so the community could communicate with the officers. Without additional officers, the response time for the community's calls for service would be slightly longer. Lt. Beu stated the additional officer is dedicated to the Village unless there is an emergency call, but if the Village didn't have this additional officer on a normal twelve hour shift, the Village may get a patrol car in the Village area 2 – 2 ½ hours the whole night and if there is a service call, the Village would get who is available.

Lt. Beu stated the officers like patrolling in the Village because there is a good mix of residential, business, etc. and there is plenty for the Officers to do.

Sheriff Wirth stated the department is charging the Village for the Officer, the gas and equipment in the vehicle, and overtime. The Sheriff's office is responsible for the rest of the costs such as: administration, State of IL filings, etc.

Zangs stated the Village would like to know what the Sheriff's Office sees, as professionals, as to what is going on in the Village.

Was suggested Sandra Rogers, NIMA, be invited to the next administration meeting regarding federal funding.

Mr. Harris / Oaklawn Mobile Home Park: Campbell stated the 90% of the sewer rate for the Mobile Home Park will be upheld until the end of the contract. Rightnowar stated under the agreement that was signed by the Village, we can re-examine the water rates as it applies to the mobile home park every three years. The water and sewer rates were reset for the Village as of July 1st, to be fair and equitable water vs. sewer, but would not be reset for the mobile home park until after December 2010 per the contract.

Mr. Harris stated he was just a little upset the way the newspaper made it look like the mobile home park was screwing the village out of money. Campbell stated he felt the Village was misquoted and by no means does the Village feel there is an issue with the mobile home park.

Old Business:

Parks and Buildings:

Community Garden Development: Brzinski reported five plots have been taken by members in the community.

Park Advisory Committee: Rightnowar spoke with Troy Schmitz and Glenn Hermann, of the Lions Club, about allocating a public works employee to mow Lions Park so the funds allocated by the Lions Club could be put back into the park for equipment, etc.

Permits / Zoning:

Lane's: Attorney LeClercq stated at the June 17th court appearance, Mr. Lane asked the Judge if he could open temporarily until everything is resolved and he gets a special use permit, the Judge stated absolutely not. Judge set July 22nd as a follow-up court date.

Ordinances:

Enforcement:

Police Referendum: Public Hearing tentatively scheduled for July has been rescheduled for later this year. Police referendum will be ready for review the next administration meeting.

Enforcement continued:

Ordinance Pets: Zangs is still not comfortable with number of pets in the ordinance and would like to discuss it further.

Ordinance / Trampoline: Quimby stated no where in the manufacturer assembly guide was there information regarding anchoring of a trampoline.

A motion was made by Quimby, 2nd by Zangs to recommend passage of Ordinance amending Bldg. Reg. for Trampolines.

Ordinance Officer: Kurt Dunlap

Dunlap stated he received a call from Mr. DiPaulo asking what has transpired regarding the dog barking issue. Dunlap told him a letter had been sent to the owner stating an ordinance violation had been made and the time period for response has not lapsed yet. Dunlap asked Mr. DiPaulo if there had been any more noise or burning issues and DiPaulo stated no.

Dunlap, along with Deputy Russell, has driven around the Village and the Deputy is keeping an eye on several ordinance violators.

Other Administrative:

Farley Properties LLC / Signs: Dunlap is to follow-up at the next admin. meeting to see if there were permits generated for the signs that have been posted off of Route 76 for Custard Cone and Bravo's Pizza.

Character of Village: Quimby will make copies of the photos and send them to the committee for review. When the time comes and the Village has enough revenue, than the committee will be ready to propose what the character of the Village should be.

Scavenger Services: Brzinski needs to get new quotes from the vendors and will ask them to appear before the committee.

New Business:

Harris Property / Revised Preliminary Plat: Mr. Gerstad and Mr. Schaid representing the builder to review the concept for the Harris Property. Like to petition for a special use permit for an independent senior living development, 99 units on Lot #89, intent is to merchandise it to an outside company. The lots can all be serviced by existing sewer and there might be some upgrades to the lift station that they drain into. The retention ponds would be maintained by the Homeowners Association.

There will also be Villas, two lots per unit, and it will be a condominium association that would take care of snow removal, lawn care, and be fully landscaped. The units will range from 1100 – 1600 square feet, two bedrooms and bath. The intent is to provide housing for individuals up in age who do not have to live in a controlled facility yet but who don't have to physically maintain the outside of there property.

Motion was made by Zangs, 2nd by Quimby to recommend approval of the revised preliminary plat as recommended by the Planning & Zoning Commission.

Tractor: Rightnowar stated the Village has only one John Deere tractor. We can't afford to purchase a \$250,000 street cleaner, so maybe the Village can look into purchasing a cab with a front loader, mower, backhoe, snow blower (to clear parking lot), tiller on the back (for the community garden), brush, etc. The cost of the tractor would be approximately \$22,000. Equipment purchases is a line item in this year's budget.

Closed / Executive Session:

Motion was made by Campbell, 2nd by Quimby to move into executive session at 7:55 pm to discuss Prairie Green Subdivision 5 ILCS 2(c)(11).

Motion was made by Quimby, 2nd by Zangs to move back into regular session at 9:02 pm.

Adjournment:

Motion made by Zangs, 2nd by Quimby to adjourn at 9:27 pm.