

**Village of Poplar Grove  
Board of Trustees  
Minutes of Feb. 8, 2010**

The regular meeting of the Board of Trustees was called to order by President Rightnowar at 7:30 pm in the Village Hall.

**Present:**

President Brad Rightnowar, Trustees Kris Campbell, Robert Fry, John Neitzel, Ron Quimby, Cliff Stetter and Judi Zangs, Clerk Martha Suhr, Treasurer Maria Forrest, Executive Asst. Maureen Brzinski and Attorney James Stevens.

**Agenda:**

President Rightnowar asked trustees to add under Finance, H. Revenues ordinances. A motion was made by Stetter, 2<sup>nd</sup> by Quimby to approve the amended agenda. Motion was carried by voice vote 6-0.

**Minutes of Jan.11, 2010:**

A motion was made by Zangs, 2<sup>nd</sup> by Stetter to approve the minutes as presented. Motion was carried by roll call 6-0.

**Public Comment:**

Michele Courier, Boone County States Attorney gave to the Board and audience a presentation on the new FOIA laws. She then answered questions from the trustees.

**Finance:**

Treasurer Maria Forrest reported that the fiscal year end forecast would be a deficit of \$196,000 in the general fund and a deficit of \$120,000 in the water and sewer fund. She was asked to give a projected revenue amount from vehicle stickers. At \$50.00 per vehicle, revenue could be \$175,000, or first vehicle at \$50.00 and all others at \$30.00 revenue could be \$144,000.

A motion was made by Fry, 2<sup>nd</sup> by Stetter to approve check runs totaling \$113,981.72. Motion was carried by roll call 6-0.

A motion was made by Fry, 2<sup>nd</sup> by Stetter to approve the audit report. Motion was carried by roll call 6-0.

A motion was made by Fry, 2<sup>nd</sup> by Neitzel to approve the audit invoice for \$19,000. Motion was carried by roll call 6-0.

A motion was made by Fry, 2<sup>nd</sup> by Zangs to approve the payment of \$9,000 to Home State Bank for water tap-on fees. These are pass through fees from one account to another at Home State Bank in a bond issue. Motion was carried by roll call 6-0.

A motion was made by Fry, 2<sup>nd</sup> by Zangs to approve payment of \$67,405.32 To Fischer's Excavating for work done on the Orth Rd. Lift Station Abandonment and Gravity Line Extension. Motion was carried by roll call 6-0.

A motion was made by Fry, 2<sup>nd</sup> by Quimby to approve payment of \$6,000 to Burlled Wood Inc. for Water tap on fees. Motion was carried by roll call 6-0.

A motion was made by Fry, 2<sup>nd</sup> by Zangs to approve the revised procedure for processing purchases and invoices. Motion was carried by voice vote 6-0.

A motion was made by Fry, 2<sup>nd</sup> by Stetter to approve purchase of a CD Ram not to exceed \$100.00. Motion was carried by roll call 6-0.

Attorney Stevens was asked to have available for the next Board meeting, ordinances for Telecommunications and Utility taxes.

**Administration:**

Shafala Home Occupation Request: The committee recommended approval with the conditions that there would be no signs and no excess vehicles parked at the home. A motion was made by Campbell, 2<sup>nd</sup> by Stetter to approve the request. Motion was carried by roll call 6-0.

Arturo's Liquor license refund request. A class A license had been paid for the grocery store at \$900.00 and a class C license was then requested for \$500.00. A credit of \$400.00 has been asked for. A motion was made by Kris, 2<sup>nd</sup> by Quimby to approve the credit. Motion was carried by roll call 6-0.

A motion was made by Kris, 2<sup>nd</sup> by Quimby to approve Poplar Woods final plat one year extension request. Motion was carried by roll call 6-0.

Trustee Campbell told the audience that volunteers were needed to serve on the Parks and Recreation Committee.

Attorney James Stevens was introduced, from the Firm of Barrick, Switzer, Long, Balsley and Van Evera will be the law firm now representing the Village of Poplar Grove.

**Good of the Village:**

Regular Administration Committee Meeting – February 22, 2010 at 6:30 pm.

Labor Committee Meeting – February 22, 2010 at 5:00 pm (closed Session) 5 ILCS 120 2(c)(2)

Finance Committee Meeting – March 1, 2010 at 6:30 pm

Village Board of Trustees – March 8, 2010 at 7:30 pm

Budget Meeting – February 15, 2010 at 6 pm

A motion was made by Fry, 2<sup>nd</sup> by Quimby that the Board convene into Executive Session under section 5 ILCS 120 2(c)(2) concerning personnel and section 5ILCS 120 2(c)(11) concerning litigation. Motion was carried by roll call 6-0. Time was 8:30 pm.

Regular meeting reconvened at 9:25 pm.

Discussion was held on tax revenue sources such as vehicle stickers, telecommunications, utility and scavenger taxes and deadlines for implantation and filing ordinances with the state. Monies being spent now are previous items that are now coming due. The Village needs a combination of cost cuts to be able to retire some of the small long term debt items. Rolling over code enforcement to the County was suggested and even turning out every other street light.

A motion was made by Campbell, 2<sup>nd</sup> by Quimby to adjourn the meeting. Motion was carried by voice vote 6-0. Meeting was adjourned at 9:37 pm.