

**Village of Poplar Grove
Board of Trustees
Minutes of Sept. 12, 2011**

The regular meeting of the Board of Trustees was called to order by President Rightnowar at 7:30 pm in the Village Hall.

Present: President Rightnowar, Trustees Robert Fry, Jeff Goings, John Neitzel, Ron Quimby, Cliff Stetter and Judi Zangs, Clerk Martha Suhr, Attorney James Stevens, Secretary Maureen Brzinski and DPW Jeff Strate.

Present Rightnowar led the assembly in the Pledge of Allegiance to the Flag and prayer.

Agenda: A motion was made by Fry, 2nd by Quimby to approve the agenda as amended. Under Finance, E will go to closed session under personnel. Motion was carried by voice vote 6-0.

Minutes of August 8, 2011: A motion was made by Neitzel, 2nd by Stetter to approve the minutes as presented. Motion was carried by voice vote 6-0.

Public Comment: Bill Brandenburg spoke on behalf of the south half of Poplar Grove (below Orth Rd.) trying to disconnect from the Belvidere Park District. They would really like to see it disconnected and have a Park Dept. that the Village would supervise. Poplar Grove did receive a letter from the Belvidere Park District to meet with them and discuss the situation. The southern residents pay more on their real estate taxes to the Park District than they pay to the Village and do not receive anything. Vince Cichon gave the Board an update on how the BMX track is progressing and upcoming events. They have had a lot of help from local contractors and residents. The weeds have been cut down. They have some new sponsors and are working on an open house.

Treasurers Report:

Ms. Forrest stated that the Village is \$142,000 to the good compared to last year at the same time. The Village should finish the year in good standing. She has received the first draft of the audit and should have the final audit in Oct. She is working on the annual treasurer's report that must be published in a newspaper.

Finance:

A motion was made by Fry, 2nd by Zangs to approve Sept. A/P invoices totaling \$56,502.28. Motion was carried by roll call 6-0.

A motion was made by Fry, 2nd by Quimby to approve Huff & Huff Inc. to do a mussel survey that is required by the EPA. It needs to be completed by Oct. 1, 2011. The cost is not to exceed \$8,000. Motion was carried by roll call 6-0.

A motion was made by Fry, 2nd by Stetter to approve four (4) raffle applications; the Royal Family Kids, the Poplar Grove Aviation Education Association and Stateline BMX Club. The BMX Club has an application for a one-time raffle and a reoccurring monthly 50/50 raffle for one year. Motion was carried by voice vote 6-0.

A motion was made by Fry, 2nd by Quimby to approve DT Exteriors to fix the storm damage on the drive under canopy at the front doors of the Village Hall for the submitted quote of \$510.00. Motion was carried by roll call 6-0.

A motion was made by Fry, 2nd by Stetter to approve \$1,000 for the Village Clerk to use for continuing education and membership dues. This will be her budget until the end of the fiscal year. Motion was carried by roll call 6-0.

A motion was made by Fry, 2nd by Goings to approve awarding a MFT multiple street work project within the Village limits to Peter Baker and Sons for the submitted bid of \$69,852.91 contingent upon receiving no protests in the eight (8) day protest period. Motion was carried by roll call 6-0.

Public Hearings; Trustee Stetter stated that he would like to see public hearing held the end of Oct. after 2 more administration committee meeting and hearings for the electric aggregation held prior to the primary election in Feb. A question was raised as to who sets up public hearings for land to be vacated. A one percent raise in sales tax in the Village was mentioned. Trustee Stetter voiced his concerns over large balloon payments that will be coming up in a couple years on the bonds.

A motion was made by Neitzel, 2nd by Stetter to approve the raffle application for the Belvidere North High School Engine Team. Motion was carried by voice vote 6-0.

Question was raised about which committee should handle the raffle applications. After discussion, the Board agreed that raffle applications will go straight to the Board and not go through committees.

Intergovernmental Agreement with Boone County; Trustee Neitzel stated it was still a work in progress and he had made several suggestions to Attorney LeClercq for rewriting some of it.

Sprinkler Inspection Letter; A motion was made by Neitzel, 2nd by Quimby to approve the sprinkler inspection letter using the rewrite of the 2nd paragraph submitted by Clerk Suhr. Motion was carried by voice vote 6-0.

Good of the Village:

Administration Committee -	September 26, 2011 at 6:30 pm
Finance Committee -	October 3, 2011 at 6:30 pm
Planning & Zoning Commission -	October 4, 2011 at 7:00 pm
Village Board of Trustees -	October 10, 2011 at 7:30 pm

A motion was made by Quimby, 2nd by Stetter to go into executive session under potential litigation 5 ILCS 120/2 (c)(11) and personnel 5 ILCS 120/2 (c)(1). Motion was carried by roll call 6-0. Time was 8:29 pm.

Regular meeting reconvened at 9:56 pm.

Present: President Brad Rightnowar, Trustees Robert Fry, Jeff Goings, John Neitzel, Ron Quimby, Cliff Stetter and Judi Zangs, Clerk Martha Suhr and Attorney James Stevens.

A motion was made by Stetter, 2nd by Zangs to adjourn the meeting. Motion was carried by voice vote 6-0. Meeting was adjourned at 9:56 pm.