

**Village of Poplar Grove
Minutes of Oct. 12, 2009**

The regular meeting of the Board of Trustees was called to order by President Rightnowar at 7:30pm in the Village Hall.

Present: President Brad Rightnowar, Trustees Kris Campbell, Robert Fry, John Neitzel and Judi Zangs, Clerk Martha Suhr, Attorney Sewell and Treasurer Maria Forrest. Trustee Cliff Stetter was absent.

Agenda: A motion was made by Fry, 2nd by Neitzel to approve the agenda. Motion was carried by voice vote 4-0.

Minutes of July 27th, Aug. 10th and Sept.14th 2009: A motion was made by Zangs, 2nd by Neitzel to approve the minutes with the following correction. In July 27th minutes in the paragraph on the pressure seal billing machine, It should read "and would there be enough space" not bee enough space. Motion was carried by voice vote 4-0.

The Administration Committee recommends the appointment of Ron Quimby as Trustee to finish out the term of George Fowler. A motion was made by Campbell, 2nd by Zangs to appoint Ron Quimby as Trustee. Motion was carried by voice vote 4-0. Attorney Sewell swore the new trustee into office. He then took his place on the Board.

Treasurer's Report: Maria gave a report on the Villages finances. She reported on an emergency pump purchase. It was a pump that feeds chemicals into the water system. A motion was made by Fry, 2nd by Neitzel to approve the purchase of a feed pump for \$928.35. Motion was carried by roll call 5-0. Padlocks are needed at well houses because of persons tampering with gas valves.

A motion was made by Zangs, 2nd by Neitzel to approve the purchase of 6 heavy duty padlocks at \$40.00 each. Motion was carried by roll call 5-0.

Maria reported the receipt of the MFT Funds Audit which will become part of the Village's permanent records. She recommended that the Village deposit MFT funds in the general account. Checks out of these monies would reference the IDOT section applicable when spent. The Village will maintain the required paperwork for the expenditures. A motion was made by Neitzel, 2nd by Quimby to deposit and disperse MFT funds in this new method. Motion was carried by voice vote 5-0.

There were three cash disbursements approved at the finance meeting. Checks dated 10-4-09 for \$18,691.53, checks to be dated 10-16-09 for \$15,808.43 and checks to be dated 10-21-09 for \$189,826.25 A motion was made by Fry, 2nd by Campbell to approve payment of the monthly claims as stated by the treasurer. Motion was carried by roll call 5-0.

Finance Committee: The committee recommends the release of the letters of credit held by the Village for the building of the South WWTP. A motion was made Neitzel, 2nd by Zangs to approve the release of the letters of credit. Motion was carried by roll call 5-0. A motion was made by Fry, 2nd by Campbell to approve payment of the following items. Three public works employees to attend Northern water Conference for \$375.00, purchase of 400# of Pelouze for \$1,055.70, purchase of D.O. Probe Caps for \$580.00, replacement of VFD @ WWTP for \$1,196.77, approve 1 year Propane contract with Hicks Gas for \$1.349 a gal., purchase of 6 FES grates for \$1,800.00, approve low quote for flow meter with installation for \$4,000.00, Northern Mayor's Assoc. fee for \$125.00 and the Clerks International Institute of Municipal Clerks Assoc. fee for \$125.00. Motion was carried by roll call 5-0. A motion was made by Fry, 2nd by Campbell to approve resolution 06-09 for the sesquicentennial parade to be held on Oct.18th 2009 at 2pm. Motion was carried by voice vote 5-0.

A motion was made by Neitzel, 2nd by Zangs to approve the water rates as stated in the municipal code book. Motion was carried by roll call 5-0.

Administration Committee: The committee recommends the forming of a Parks and Recreation Commission. A motion was made by Campbell, 2nd by Quimby to approve resolution 07-09 approving the formation of a Parks and Recreation Commission. Motion was carried by voice vote 5-0.

Prairie Green Homeowners Assoc.: There were 50 to 75 residents in attendance. The meeting went well and 3 residents were appointed to represent Prairie Green. These three came to the Administration Committee. There was discussion on the Village fronting some monies for attorney fees for the assoc. The question was brought up "Could the Village legally loan money?" Discussion followed on guidelines for homeowners associations and the possible forming of a sub-committee to the Administration Committee consisting of a person from each subdivision assoc.

Trustee John Neitzel addressed the Board and the few visitors still in attendance on the sesquicentennial celebration to be held on Oct. 17th and 18th. Games, fun and business expo on Sat. with a taste of Poplar Grove in the evening with musical entertainment. Sunday will be the parade and the time capsule ceremony.

A motion was made by Fry, 2nd by Campbell to set trick or treat hours at 4pm to 7pm on Oct. 31st. Motion was carried by voice vote 5-0.

Oct 26th will be a labor relations meeting at 5:00pm.

Oct. 26th Administration Committee will meet at 6:30pm.

Nov. 2nd Finance Committee will meet at 6:30pm.

Nov. 9th Village Board will meet at 7:30pm.

President Rightnowar appointed Ron Quimby to the Administration Committee.

A motion was made by Neitzel, 2nd by Zangs to go into executive session for the purpose of discussing personnel and litigation. Motion was carried by roll call 5-0. Time was 8:41pm.

Regular meeting reconvened at 9:51pm.

A motion was made by Zangs, 2nd by Fry to approve the position of interim Treasurer to expire April 30th, 2010 or when the Board appoints a permanent Treasurer. Motion was carried by voice vote 5-0.

A motion was made by Quimby, 2nd by Neitzel to adjourn the meeting. Motion was carried by voice vote 5-0. Meeting was adjourned at 9:54pm.