

**Village of Poplar Grove
Planning Commission Minutes**

*****DRAFT*****

Tuesday, September 8, 2009

7:00 p.m.

"Subject to review and approval of the committee"

9.0 Call to Order: 700 p.m.

9.1 Roll: Present: Don Bawden Paul DeBruyne Steve Mundy
Ronald Quimby Ed Wethington
And: T.J. Nee Ryan Garcia Phil Long
Kurt Dunlop Maria Cruz
Sam Diamond Jim Schaid, and Company

9.2 Approval of August 3, 2009 Minutes:

Motion to approve: (Ron Quimby/Ed Wethington)

Vote: 5 – 0 Motion Passed

9.3 Public Addresses Commission:

Gail Worley, Chief of North Boone Fire District #3 addressed the Commission regarding the proposed construction of a training structure on the south end of their property, just north of the village hall.

- A. Mr. Worley will be in communication with Batterman regarding site plans,
- B. Mr. Worley will be in communication with our inspectors and communicate with them as the projects moves forward,
- C. Mr. Worley was given a Special Use Permit application form to begin the formal process of requesting “accessory use.”

9.4 2010 Planning Commission Meeting Dates:

Following discussion from August’s meeting, a proposed calendar for 2010 meeting dates (the first Tuesday of each month) was distributed.

Motion to Approve: Steve Mundy/Paul DeBruyne

Vote: 5 – 0 Motion Passed

9.5 Results of August items moved to the Administrative Committee:

- A. Restructuring of existing committees; the Planning Commission becoming the Planning and Zoning Commission, and the Administrative Committee becoming the Zoning Board of Appeals was accepted by the A.C. and moved to the Trustees for final approval.

B. Create ordinances in preparation for commercial development;
Currently, the village does not have ordinances in place addressing commercial;

- 1) off-street parking and loading,
- 2) community design standards/architectural standards,
- 3) signage,
- 4) landscaping, and
- 5) performance standards.

Unless ordinances are established to cover these voids, the village has no input regarding these areas in future commercial development.

The P.C. requests a vision from the village board, and preferences regarding approach (do nothing, stop gap measures, incorporate Batterman Plan, etc.) The P.C. will forward this to the October agenda of the A.C. for discussion.

9.6 Updating Building Codes:

The suggestions brought by the current village inspectors to the August meeting of the PC were presented to the Commission in written form for discussion and action.

Motion to approve the following codes:

- #2 An Ordinance adopting the 2004 Illinois Plumbing Code
- #3 An Ordinance adopting the 2003 Life Safety Code
- #4 An Ordinance adopting the 2006 edition of the International Residential Code.
- #5 An Ordinance adopting the 2008 National Electrical Code
- #6 An Ordinance adopting the 2006 edition of the International Mechanical Code.
- #7 An Ordinance adopting the 2006 edition of the International Fuel Gas Code.
- #8 An Ordinance adopting the 2006 edition of the International Building Code.
- #9 An Ordinance adopting the 2006 edition of the International Energy Conservation Code.
- #10 An Ordinance adopting the 2006 edition of the International Fire Code.
- #11 An Ordinance adopting the 2006 edition of the International Existing Building Code.

Motion to Approve: Paul DeBruyne/Ed Wethington

Vote: 5 – 0 Motion Passes

Motion to approve the following amendments:

#1 An Ordinance amending the ICC International Residential Code for one and two-family dwellings, 2006 edition.

#13 An Ordinance amending the 2008 edition of the National Electrical Code.

#14 An Ordinance amending the ICC International Residential Code, 2006 edition.

#15 An Ordinance amending the ICC International Residential Code, 2006 edition.

Motion to Approve: Ron Quimby/Ed Wethington

Vote: 5 – 0 Motion Passes

The Ordinances indicated above will be moved to October Administrative Committee meeting.

Note: Ordinance #12 - An Ordinance amending the Subdivision Code, Ordinance #17 - An Ordinance Amending the ICC International Building Code – 2006 edition, and Ordinance #16 - An Ordinance amending the ICC International Fire Code – 2006 edition are being held back. Ordinance #12 needs further review by the village inspectors, and Ordinances #16 & #17 tolerance for square footage must be discussed by the village inspectors and the fire protection district.

9.7 Interconnecting Bike Path: Tabled

9.8 Batterman Proposal – A comprehensive plan for creating parks and park District: Tabled

9.9 Round Table:

Don: Maranatha Baptist Church will be on the October agenda for a Special Use Permit. Site plans should be forwarded to Batterman and our building inspectors within the week.

All others: Pass

9.10 Enviro Centric Design:

Sam Diamond, Jim Schaid, and company made an informal power point presentation introducing the Commission to potential changes in future subdivision design. The Harris property was used as an example.

9.11 Adjournment:

Meeting adjourned: Ron Quimby/ Ed Wethington

Time: 8:57 pm